Seiciosta le haghaidh Athbhreithnithe ar an Ráiteas um Chumhdach Leanaí

Ceanglaítear ar an mBord Bainistíochta leis na *Nósanna Imeachta um Chumhdach Leanaí do Bhunscoileanna agus Iar-Bhunscoileanna (athbhreithnithe 2023) go* gcaithfidh an Bord Bainistíochta athbhreithniú a dhéanamh ar a Ráiteas um Chumhdach Leanaí agus go n-úsáidfear an seicliosta seo a leanas chun na críche sin. **Ní mór an t-athbhreithniú a thabhairt i gcrích gach bliain ní chomh luath agus is féidir ar bhonn praiticiúil tar éis d'aon athrú ábhartha a bheith tagtha ar rud ar bith a bhaineann leis an Ráiteas um Chumhdach Leanaí.** Cinnteofar freisin le tabhairt faoi athbhreithniú bliantúil go gcomhlíonfaidh scoil a hoibleagáid reachtúil faoi alt 11(8) den Acht um Thús Áite do Leanaí 2015, athbhreithniú a dhéanamh ar a Ráiteas um Chumhdach Leanaí gach aon dhá bhliain.

Ceapadh an seicliosta mar chabhair d'fhonn tabhairt faoin athbhreithniú sin agus níl sé beartaithe mar liosta uileghabhálach de na saincheisteanna atá le breithniú. Áireofar ar Bhoird Bainistíochta aonair míreanna eile a chur san áireamh sa seicliosta a bhaineann leis an scoil atá i gceist.

Mar chuid den phróiseas athbhreithnithe foriomlán, ba cheart do Bhoird Bainistíochta polasaithe, nósanna imeachta, cleachtais agus gníomhaíochtaí ábhartha scoile a mheas i leith a gcomhlíonadh le prionsabail an chleachtais is fearr maidir le cumhdach agus leas leanaí mar atá leagtha amach i Ráiteas um Chumhdach Leanaí na scoile, san Acht um Thús Áite do Leanaí 2015, san Aguisín a ghabhann le Tús Áite do Leanaí (2019) agus sna *Nósanna Imeachta um Chumhdach Leanaí do Bhunscoileanna agus Iar-Bhunscoileanna (athbhreithnithe 2023).*

1. Ar ghlac an Bord go foirmiúil le Ráiteas um Chumhdach Leanaí de réir na 'Nósanna Imeachta um Chumhdach Leanaí do Bhunscoileanna agus do Bhunscoileanna Iar-Bhunscoile (athbhreithnithe 2023)?	Ghlac
2. An bhfuil an Bord sásta go bhfuil an Ráiteas um Chumhdach Leanaí ar taispeáint in áit fheiceálach gar do phríomhbhealach isteach na scoile?	Tá
3. Mar chuid de Ráiteas um Chumhdach Leanaí na scoile, ar ghlac an Bord go foirmiúil, gan aon mhodhnú, leis na 'Nósanna Imeachta um Chumhdach Leanaí do Bhunscoileanna agus Iar-Bhunscoileanna (athbhreithnithe 2023)?	Ghlac
4. An bhfuil measúnú i scríbhinn maidir le riosca mar atá riachtanach faoin Acht um Thús Áite do Leanaí 2015 i Ráiteas um Chumhdach Leanaí na scoile? (Áirítear leis seo breithniú a dhéanamh ar shaincheist shonrach na sábháilteachta ar líne mar a cheanglaítear san Aguisín a ghabhann le Tús Áite do Leanaí)	Tá
5. An ndearna an Bord athbhreithniú agus nuashonrú nuair is gá ar an measúnacht scríofa ar riosca mar chuid den athbhreithniú foriomlán seo?	Rinne
6. Ar cuireadh san áireamh sa Mheasúnú Riosca an riosca díobhála a bhaineann le teagasc agus foghlaim ar líne ar bhonn cianda?	Cuireadh
7. Ar fhreastail an teagmhálaí ainmnithe ar an oiliúint um chosaint leanaí atá ar fáil?	D'fhreastail
8. Ar fhreastail an leas-teagmhálaí ainmnithe ar an oiliúint um chosaint leanaí atá ar fáil?	D'fhreastail
9. Ar fhreastail aon bhaill den Bhord ar oiliúint um chosaint leanaí?	D'fhreastail
10. An bhfuil teagmhálaí ainmnithe agus leas-teagmhálaí ainmnithe ceaptha faoi láthair?	Tá
11. An bhfuil na sonraí teagmhála ábhartha (Tusla agus An Garda Síochána) ar fáil?	Tá
12. An bhfuil socruithe i bhfeidhm ag an mBord chun Ráiteas um Chumhdach Leanaí na scoile a chur in iúl do phearsanra nua scoile?	Tá

13. An bhfuil an Bord sásta go bhfuil pearsanra uile na scoile curtha ar an eolas faoina bhfreagrachtaí faoi na 'Nósanna Imeachta um Chosaint Leanaí do Bhunscoileanna agus d'Iar-Bhunscoileanna (athbhreithnithe 2023) agus faoin Acht um Thús Áite do Leanaí 2015?	Tá
14. An bhfuair an Bord Tuarascáil Mhaoirseachta um Chosaint Leanaí (TMCL) ón bPríomhoide ag gach cruinniú Boird a tionóladh ó rinneadh an t-athbhreithniú deireanach?	Fuair
15. Ó rinne an Bord an t-athbhreithniú deireanach, ar áiríodh an fhaisnéis ar fad a bhí faoi cheangal sa TMCL faoi gach ceann de na 4 cheannteideal a leagtar amach in ailt 9.5 go 9.8 agus an dá alt sin san áireamh, sna nósanna imeachta?	Áiríodh
16. Ó rinne an Bord an t-athbhreithniú deireanach, ar soláthraíodh na doiciméid ar fad don Bhord agus ar athbhreithnigh an Bord gach doiciméad a bhaineann leis an TMCL?	Soláthraíodh D'athbhreithnigh
17. An bhfuil an Bord sásta go bhfuil na taifid a tugadh don bhord bainistíochta le déanamh anaithnid agus le leasú de réir mar is gá lena chinntiú nach n-ainmneofar aon duine de na leanaí ná páirtithe ar bith eile, an ball foirne scoile lena mbaineann an t-ábhar imní nó an tuairisc san áireamh.	Tá
18. Ó rinne an Bord an t-athbhreithniú deireanach, an ndearnadh taifead mar is cuí i miontuairiscí gach cruinniú Boird ar na taifid a cuireadh ar fáil don Bhord mar chuid de thuarascáil TMCL?	Rinneadh
19. An dearnadh tuarascáil TMCL a thaifeadadh go cuí i miontuairiscí gach cruinniú Boird?	Rinneadh
20. An bhfuil an Bord sásta gur leanadh na nósanna imeachta um chosaint leanaí go cuí maidir le tuairiscí a dhéanamh chuig Tusla/An Garda Síochána i ngach cás a ndearnadh athbhreithniú air?	Tá
21. An bhfuil an Bord sásta, ó rinneadh an t-athbhreithniú deireanach, go bhfuiltear ag déanamh gach beart iomchuí nó go ndearnadh gach beart iomchuí i leith aon bhall de phearsanra na scoile a ndearnadh líomhain mí-úsáide nó faillí ina c(h)oinne?	Tá *Ní bhaineann*
22. Nuair ab infheidhme, ar úsáideadh aitheantóirí uathúla chun cúrsaí um chosaint leanaí a thaifeadadh i miontuairiscí an Bhoird?	Úsáideadh
23. An bhfuil an Bord sásta go ndéantar gach taifead a bhaineann le cosaint leanaí a chomhdú agus a stóráil go sábháilte?	Tá
24. Ar chuir aon tuismitheoir in iúl don Bhord maidir leis an tuismitheoir sin nach bhfuair an fógra caighdeánach a cheanglaítear faoi alt 5.6 de na 'Nósanna Imeachta um Chosaint Leanaí do Bhunscoileanna agus d'Iar-Bhunscoileanna (athbhreithnithe 2023)?	Níor chuir
25. Maidir le haon chásanna a sainaithníodh i gceist 21 thuas, ar chinntigh an Bord gur eisigh an teagmhálaí ainmnithe aon fhógraí a cheanglaítear faoi alt 5.6 de na *'Nósanna Imeachta um Chosaint Leanaí do Bhunscoileanna agus d'Iar-Bhunscoileanna (athbhreithnithe 2023)'* ina dhiaidh sin?	Chinntigh
26. Ar chinntigh an Bord gur soláthraíodh Ráiteas um Chumhdach Leanaí na scoile do Chumann na dTuismitheoirí (más ann dó)?	Chinntigh
27. Ar chinntigh an Bord go bhfuil Ráiteas um Chumhdach Leanaí na scoile curtha ar fáil don phátrún?	Chinntigh
28. Ar chinntigh an Bord go bhfuil Ráiteas um Chumhdach Leanaí na scoile ar fáil do thuismitheoirí arna iarraidh sin?	Chinntigh
29. Ar chinntigh an Bord go gcuirtear an clár Fan Sábháilte chun feidhme go hiomlán sa scoil?	Chinntigh
30. Ar chinntigh an Bord go gcuirtear curaclam OSPS chun feidhme go hiomlán sa scoil?	Chinntigh

31. An bhfuil an Bord sásta gur comhlíonadh na ceanglais reachtúla maidir le Grinnfhiosrúchán an Gharda Síochána maidir le pearsanra uile na scoile (fostaithe agus saorálaithe)?	Tá
32. An bhfuil an Bord sásta gur comhlíonadh ceanglais na Roinne maidir le dearbhú reachtúil a bhaineann le cosaint leanaí agus an cineál gealltanais comhghaolmhar a sholáthar maidir le daoine a cheaptar i bpoist teagaisc agus neamhtheagaisc?*	Tá
33. An bhfuil an Bord sásta, ó thaobh cosaint leanaí de, go gcuireann an scoil nósanna imeachta earcaíochta agus roghnúcháin críochnúla i bhfeidhm maidir le pearsanra uile na scoile (fostaithe agus saorálaithe)?*	Tá
34. An ndearna an Bord breithniú agus ar thug sé aghaidh ar aon ghearáin nó moltaí ó thaobh feabhsúcháin maidir le Ráiteas um Chumhdach Leanaí na scoile?	Níor déanadh aon ghearáin nó moltaí go dtí seo
35. Ar lorg an Bord aiseolas ó thuismitheoirí maidir le comhlíonadh na scoile leis na ceanglais a bhaineann le cumhdach leanaí mar atá de réir na *'Nósanna Imeachta um Chosaint Leanaí do Bhunscoileanna agus do Bhunscoileanna Iar-Bhunscoile (athbhreithnithe 2023)'*?	Níor lorg
36. Ar lorg an Bord aiseolas ó dhaltaí maidir leis na socruithe um chumhdach leanaí atá ag an scoil?	Níor lorg
37. An bhfuil an Bord sásta go bhfuil na '*Nósanna Imeachta um Chumhdach Leanaí do Bhunscoileanna agus Iar-Bhunscoileanna (athbhreithnithe 2023)'* á gcur chun feidhme go hiomlán agus go leordhóthanach ag an scoil?	Tá
38. Ar shainaithin an Bord aon ghné de Ráiteas um Chumhdach Leanaí na scoile agus/nó a chur chun feidhme a dteastaíonn tuilleadh feabhais orthu?	Níor shainaithin
39. An bhfuil plean gníomhaíochta curtha i bhfeidhm ag an mBord ina bhfuil amlínte iomchuí luaite chun aghaidh a thabhairt ar na gnéithe sin de Ráiteas um Chumhdach Leanaí na scoile agus/nó a chur chun feidhme a sainaithníodh a dteastaíonn tuilleadh feabhais orthu?	Tá/Níl Ní bhaineann
40. Ar chinntigh an Bord gur tugadh aghaidh go leordhóthanach ar aon réimsí le feabhsú mar a sainaithníodh iad in aon athbhreithniú roimhe seo ar Ráiteas um Chumhdach Leanaí na scoile?	Chinntigh/Níor chinntigh Ní bhaineann

Sínithe Máire Mac Gabhann Dáta 08/05/2023

Cathaoirleach, An Bord Bainistíochta

Sínithe Emer Ní Chonchradha Dáta 08/05/2023

Príomhoide/Rúnaí ag an mBord Bainistíochta

Checklist for Review of the Child Safeguarding Statement

The Child Protection Procedures for Primary and Post-Primary Schools (revised 2023) require that the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. **The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers.** Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual Boards of Management shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, Boards of Management should also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015, the Addendum to Children First (2019) and the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023).*

	Yes/No
1. Has the Board formally adopted a Child Safeguarding Statement in accordance with the '*Child Protection Procedures for Primary and Post Primary Schools' (revised 2023)*?	√
2. Is the Board satisfied that the Child Safeguarding Statement is displayed in a prominent place near the main entrance to the school?	√
3. As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the '*Child Protection Procedures for Primary and Post Primary Schools' (revised 2023)*?	√
4. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015 ? (This includes considering the specific issue of online safety as required by the Addendum to Children First)	√
5. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	√
6. Has the Risk Assessment taken account of the risk of harm relevant to online teaching and learning remotely?	√
7. Has the DLP attended available child protection training?	√
8. Has the Deputy DLP attended available child protection training?	√
9. Have any members of the Board attended child protection training?	√
10. Are there both a DLP and a Deputy DLP currently appointed?	√
11. Are the relevant contact details (Tusla and An Garda Síochána) to hand?	√
12. Has the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?	√
13. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and the Children First Act 2015?	√

14. Has the Board received a Principals Child Protection Oversight Report (CPOR) at each Board meeting held since the last review was undertaken?	√
15. Since the Board's last review, did each CPOR contain all of the information required under each of the 4 headings set out in sections 9.5 to 9.8 inclusive of the procedures?	√
16. Since the Board's last review, has the Board been provided with and reviewed all documents relevant to the CPOR?	√
17. Is the Board satisfied that the records provided are anonymised and redacted as necessary to ensure that the identities of children and any other parties, including school personnel, to whom the concern or report relates are not disclosed?	√
18. Since the Board's last review, have the minutes of each Board meeting appropriately recorded the records provided to the Board as part of CPOR?	√
19. Have the minutes of each Board meeting appropriately recorded the CPOR report?	√
20. Is the Board satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed?	√
21. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*	√ N/A
22. Where applicable, were unique identifiers used to record child protection matters in the Board minutes?	√
23. Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?	√
24. Has the Board been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*?	X
25. In relation to any cases identified at question 21 above, has the Board ensured that any notifications required under section 5.6 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)* were subsequently issued by the DLP?	√
26. Has the Board ensured that the Parents' Association (if any), has been provided with the school's Child Safeguarding Statement?	√
27. Has the Board ensured that the patron has been provided with the school's Child Safeguarding Statement?	√
28. Has the Board ensured that the school's Child Safeguarding Statement is available to parents on request?	√
29. Has the Board ensured that the Stay Safe programme is implemented in full in the school?	√
30. Has the Board ensured that the SPHE curriculum is implemented in full in the school?	√
31. Is the Board satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *	√
32. Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?*	√
33. Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?*	√

34. Has the Board considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?	N/A
35. Has the Board sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the *Child Protection Procedures for Primary and Post Primary Schools' (revised 2023)*?	X
36. Has the Board sought the feedback of pupils in relation to the school's child safeguarding arrangements?	X
37. Is the Board satisfied that the '*Child Protection Procedures for Primary and Post Primary Schools' (revised 2023)* are being fully and adequately implemented by the school?	√
38. Has the Board identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?	X
39. Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement ?	N/A
40. Has the Board ensured that any areas for improvement that were identified in any previous review of the school's Child Safeguarding Statement have been adequately addressed?	N/A

Sínithe ______________________ Dáta 08/05/2023

Cathaoirleach, An Bord Bainistíochta

Sínithe ______________________ Dáta 08/05/2023

Príomhoide/Rúnaí ag an mBord Bainistíochta